

When you select Above All for your project, you're choosing high standards, conscientious workers, and open communication. This document provides a brief outline of our process, so you know what to expect when we arrive.

## TEP Property Protection and Site Setup

You've already cleared away things such as patio furniture from around your home, but we'll also do what we can to best protect your property. When our crew arrives, the foreman will assess what protective measures are needed. Set up includes ladders, hoists, safety equipment, and toe rails. Then, to go above and beyond, we aim to protect windows, walls and flower beds that may be in the way of falling material. We'll set up a trailer to discard removed materials and put down plywood to prevent tire ruts as required. If bringing a trailer isn't an option, we'll lay out a tarp as a "drop zone" for the old shingles. We'll set up our equipment with care and minimal disruption to your landscape; just as if it were our own!

## Remove Existing Shingles and Underlayment

The next step in our roofing process is to remove the current shingles, underlayment, and nails. We work quickly and carefully. Of course, every project is different, but you can expect the removal process to take a few hours up to an entire day.

## **Inspect and Repair Roof Deck**

After we've removed the old shingles and underlayment, we thoroughly inspect the roof sheeting for rot. On roofing projects, it is common to discover a need for repair work. You will have already discussed these potential costs with your salesperson. If we find an unanticipated amount of rot, we follow our principle of early and often communication. If there is a substantial change in your project, the foreman will be in touch to discuss the change to the scope of work and confirm costs with you. Please ensure you will be available by phone so that we can stay on track despite these potential changes.

## **STEP** Prepare for Installation

The next step is to prepare the roof. This includes installing the flashings, and wall and chimney flashing as required. We will convert plumbing stacks, optimize roof ventilation, and install the drip edge. After inspection by our foreman, we can move onto the roof product installation.

## **Install Roofing Products**

We follow a specific order of operation in roofing: install ice and water shield, synthetic underlayment, valley flashings as required, leading edge, shingles, vents, ridge capping and required sealants. Please know that we do not cut costs and we do not cut corners. We ensure we're meeting manufacturer specifications, so that your warranty is secure.

# Clean Up Site and Recycle Shingles

Once installation is complete, we'll clean up your space. We pride ourselves on the details, and that means we aim to leave no trace behind. After a final walk-around for overlooked debris, we'll call it another job well done. We hope you'll think so, too. We take environmentalism seriously and have an extensive recycling program for used building materials. All wood, cardboard, aluminum, and steel from your project will find new life. Even your old shingles will enjoy a new adventure...as road asphalt!